



➤ **POSITION TITLE:** **Officiating Development Program Assignor**

Purpose of Position:

Create a standardized assigning structure throughout the province for U15 AA, U16 AA, U18 AA, U18 AAA Male and Female, Junior A, Junior B, Junior C, Female Junior, WHL, USports, Senior and ACAC within the province.

Position Summary:

The position of Officiating Development Program Assignors are responsible for assigning qualified and competent hockey officials to games in a timely and efficient manner. This position requires strong organizational skills, attention to detail, problem solving skills, and the ability to effectively communicate with hockey officials, coaches, official coaches, and other stakeholders. Hockey Saskatchewan is committed to identifying officials of all backgrounds, gender, ages, abilities, and hockey experience with the goal to provide and sustain the best possible officials available for every game played in the province.

Assignors are accountable to Hockey Saskatchewan Manager, Officiating Development, Officiating Development Task Teams, League Director of Officials/Referee-in-Chiefs and the leagues themselves.

Responsibilities:

- Coordinate and assign hockey officials and official coaches to games based on their location, availability, and skill level.
- Ensure all assigned officials are properly trained and certified to officiate games.
- Communicate with officials and other Officiating Development Program Assignors to resolve scheduling conflicts and make any necessary changes to game assignments.
- Maintain accurate records of game assignments and official availability.
- When possible, evaluate the performance of officials and provide feedback as required.
- Work closely with teams, leagues and other stakeholders to ensure that all games are properly staffed with officials.
- Active member of the Saskatchewan Officiating Development Program, which includes input on branch rankings, assignment and nominations, and official's development and monthly call with Officiating Development Program Task Team Members, assignors and staff.
- Address and resolve any complaints or concerns regarding the assignment of officials.

Qualifications:

- Basic knowledge of hockey and its rules and regulations and expectations of officials.
- Strong organizational and time management skills.
- Excellent communication and interpersonal skills.

SHAPING CHARACTER FOR LIFE... MORE THAN A GAME.



- Ability to work independently and make decisions with minimal supervision.
- Attention to detail and ability to maintain provide a service to officials, teams, and leagues.
- Ability to work well under pressure and handle multiple tasks simultaneously (last minute scheduling, replacements, injuries, illness etc.)

Education and Experience:

- Inactive official to avoid conflict of interest is preferred.
- Prior experience in hockey officiating or related field is preferred.

Working Conditions

- Able to work evenings, weekends and holidays as required.
- Compensation range: \$4,000-\$6,000

Assigning Position Portfolio:

Southwest Regional Assignor (23 Teams) – 2 U18 AA Referees and Linespersons, 2 U15 AA Referees and Linespersons, 2 CCSHL Referees and Linespersons, 7 White Mud Senior League Referees and Linesperson, 6 Notekeu Senior League Referees and Linespersons, 4 Sask Valley Referees and Linespersons for all exhibition, tournament, regular season, playoff, and provincial games scheduled including U18 provincials in the area.

East Regional Assignor (30 Teams) – 4 U18AA Referees and Linespersons, 4 U15 AA Referees and Linespersons, 11 Big Six Senior League Referees and Linespersons, 10 Sask East Senior Referees and Linespersons, 1 QVHHL Junior C Referee and Linespersons for all exhibition, tournament, regular season, playoff, and provincial games scheduled and provincial games schedule including U18 provincials in the area.

To view detailed map of roles, click here:

<https://www.google.com/maps/d/u/0/edit?mid=1xyMHloSLsGm3AivwhdTyV4sKDbkvjU&usp=sharing>