



Hockey Saskatchewan Board of Directors NOMINATION PACKAGE 2024

Thank you for your interest in being part of the HOCKEY SASKATCHEWAN ASSOCIATION. Our volunteers make our association the best in the country. The Hockey Saskatchewan Board of Directors is a highly motivated and passionate group of individuals who work toward the common goal of making the game of hockey better for all families and individuals within the province.

Hockey Saskatchewan is one of thirteen Branch Members of Hockey Canada – world leaders in the game of hockey.

The Hockey Saskatchewan Board is highly focused on **Policy Governance** while still providing operational oversight. All Directors are volunteers that spend countless hours working towards what is best for the Association as a whole. We do **not** represent individual communities or groups from within our membership. We are at the table representing the owners of the association which is **all** members.

Leadership is built from the ground up and usually starts with individuals wanting something better. As a potential Director of the Board of Hockey Saskatchewan you will be a part of a team that is eager to learn, grow and contribute to making hockey better in Saskatchewan.

Please read the information in this nomination package carefully and provide a complete submission. If you have any questions or seek clarification about the Board of Directors, feel free to contact any current member of the Board or contact myself at your convenience.

Thanks again for your interest & good luck in your pursuit.

Timothy Hubic
Hockey Saskatchewan - President/Chair of the Board

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SHAPING CHARACTER FOR LIFE... MORE THAN A GAME.



Nomination Package Checklist

Please submit a **complete** nomination package and use the following checklist to ensure you include all required components:

NOTE:

Information provided by you will be used only for the intended purpose of facilitating the Hockey Saskatchewan Board of Directors nomination process. The information you provide may be shared with the appropriate electoral body.

**** No nomination will be considered until a complete nomination package is received**

- _____ Signed Nomination Form
- _____ Endorsement form signed by any current Hockey Saskatchewan member and the MHA president from your home community.
- _____ Resume & Credentials including Hockey/Volunteer Experience
- _____ Current Involvement with Hockey (include children if applicable)
- _____ Current Social Media Accounts
- _____ Signed Director's Role Description Acknowledgement
- _____ Current Criminal Record Check
- _____ Photo of yourself for inclusion in election/appointment process (optional)

Board of Directors Election – 2024 Timelines:

- 90 days prior to AGM – Nominations Open May 8, 2024
- 60 days prior to AGM – Nomination Close June 7, 2024
- 30 Days prior to AGM – Candidates Declared July 7, 2024
- AGM – Board of Director Elections August 6, 2024



Board of Directors NOMINATION FORM

Recognizing the duties and responsibilities, I hereby agree to let my name stand for nomination to the Board of Directors of Hockey Saskatchewan.

NAME OF NOMINEE: _____

ADDRESS: _____

POSTAL CODE: _____

ZONE _____

EMAIL: _____

PHONE: _____ (C) _____

OCCUPATION: _____

SIGNATURE OF NOMINEE: _____



SIGNED NOMINATION ENDORSEMENTS

MINOR HOCKEY ASSOCIATION _____

MHA PRESIDENT: _____

CITY/TOWN: _____

EMAIL: _____

PHONE: _____ (C) _____

MHA PRESIDENT/DESIGNATE **SIGNATURE:** _____

CURRENT HOCKEY SASKATCHEWAN MEMBER

Hockey Saskatchewan Member Name: _____

CITY/TOWN: _____

EMAIL: _____

PHONE: _____ (C) _____

Hockey Saskatchewan MEMBER ENDORSING NOMINEE **SIGNATURE:** _____



NOMINEE RESUME & CREDENTIALS INCLUDING HOCKEY AND VOLUNTEER EXPERIENCE

(Please use this page to enter your resume and any credentials you may currently have. Alternatively, feel free to attach your resume separately with your submission)

Please include any skills or experience you have to offer the Hockey Saskatchewan Board.

IMPORTANT: While coaches and any hockey volunteers are not only respected & greatly appreciated – hockey volunteers are absolutely critical to the success of Hockey Saskatchewan.

The role of a Director on the Hockey Saskatchewan Board is NOT operational. The role is principle-based, policy governance.



CURRENT INVOLVEMENT WITH HOCKEY ***(include children if applicable)***

Please list any roles you currently have within the game of hockey including but not limited to:

- Parent of player
- Coaching
- Officiating
- Team/League/Minor Hockey Associations
- Scouting
- Instructor



CURRENT SOCIAL MEDIA ACCOUNTS

Please list **all** social media accounts you own or are author to – on any platform:



Hockey Saskatchewan DIRECTOR'S ROLE – OVERVIEW

*** ** *Please read & understand each of the following statements.*

- Important dates** – Nominations are due to the Hockey Saskatchewan **Nominating Committee Chairperson by June 7th**. The names and nomination submissions of the valid nominees will be provided to the eligible voting members at the Hockey Saskatchewan AGM.
 - Board/Committee Meetings:** There are typically four (4) Board meetings plus additional Committee meetings during the year. The number of Committee meetings and timing are dependent on the requirements of the season.
 - Fiduciary Responsibility:** Represent the best interest of the province, not individuals or any one specific Minor Association.
 - Conflict of Interest:** All directors of Hockey Saskatchewan are expected to conduct themselves in a manner that will prevent both a conflict of interest and an **appearance of a conflict of interest**. Directors should not place themselves in a position of obligation to any person who could gain any special treatment from Hockey Saskatchewan. Directors should not have a monetary nor other interest that could conflict or appear to conflict in any manner with the discharge of their duties and responsibilities as a director of Hockey Saskatchewan.
 - Criminal Record Check and Vulnerable Sector Check** – These **must** be completed and accompany this application form (within the last 6 months). CRC's need to be renewed every 3 years if elected.
 - Hockey Saskatchewan Code of Conduct Agreement** – Each member of the Board of Directors must read, understand, and sign in acknowledgement - the general code of conduct policy of Hockey Saskatchewan.
- (Copies of the Regulations and Bylaws, Policies, and the Board of Directors Practices and Procedures Manual are available from Hockey Saskatchewan.)*



DIRECTOR'S ROLE DESCRIPTION – OVERVIEW

Successful candidates will receive an orientation to the Hockey Saskatchewan Board of Directors at the appropriate time. The Following is some descriptors of what the role typically includes:

The Board of Directors of Hockey Saskatchewan currently consists of:

Nine (9) Directors

Term: Directors are elected for a 3-year term or appointed until the next election cycle.

Meetings: 4 Board meetings are held per year – close to Nov. long weekend, early in Jan., middle of April, later part of June (Weekends - start Saturday morning, end by Sunday at noon.)

Committees: Typically appointed to 1 or 2 committees and/or subcommittees that meet at least once a year and/or have conference calls as required. In the case of the Registration Committee, there are significantly more (+10) conference calls once a week starting in August.

Current Standing Committees

Finance/Audit Committee
Governance Committee
Human Resource Committee
Nominating Committee

Provincials – The general manager & staff develop the provincial draws. Directors may be asked to support presentations at the conclusions of all Provincial Draws.

Hockey Saskatchewan DIRECTORS SHALL:

- Attend all Board of Directors Meetings
- Contribute to the ongoing growth and betterment of Hockey Saskatchewan and promote its Vision and Mission through initiatives and activities within the association.
- Review, amend, and approve all areas of **policy** formation & **governance** for the association.
 - Promote all aspects of the Hockey Saskatchewan Vision, Mission, and goal areas
 - Promote and support all programs & services.



The Hockey Saskatchewan Board Orientation details the divisions and operations of the association. Board members represent Hockey Saskatchewan **at all times**, however when doing so in an **official capacity** they can be reimbursed for their expenses in accordance with the association's policies.

The Directors collectively represent the membership of Hockey Saskatchewan and the interests of its associated entities and are charged with the fiduciary responsibilities of exercising visionary leadership, establishing values and goals, setting policies and procedures, supporting the employees and volunteers of the association, and respecting them as partners in advancing the mission of Hockey Saskatchewan.

IMPORTANT: Any current member of Hockey Saskatchewan *may apply* to the Hockey Saskatchewan Nominating committee to become a candidate appearing on the slate for Director elections.

Each applicant may or may **NOT** be successful in becoming a candidate for the Director election.

NOMINEE SIGNATURE acknowledging all information presented within this nomination package:

X _____

Date: _____