



Board of Directors NOMINATION PACKAGE

Thank you for your interest in being part of HOCKEY SASKATCHEWAN. Our volunteers make our association the best in the country. The Hockey Saskatchewan Board of Directors is a highly motivated and passionate group of individuals who work toward the common goal of making the game of hockey better for all families and individuals within the province. Hockey Saskatchewan is one of thirteen Branch Members of Hockey Canada.

Leadership is built from the ground up and usually starts with individuals wanting something better. As a potential Board of Director for the Hockey Saskatchewan you will be a part of a team that is eager to learn, grow and contribute to making hockey better in Saskatchewan.

Please read the information in this nomination package carefully and provide a complete submission. If you have any questions or seek clarification about the Board of Directors, feel free to contact any current member of the Board or contact myself at your convenience.

Thanks again for your interest & good luck in your pursuit.

~ Timothy Hubic
President/Chair of the Board
Hockey Saskatchewan
tim.hubic@bcgcanada.com
306.539.1312

SHAPING CHARACTER FOR LIFE... MORE THAN A GAME.



Special Note for 2022 Election Cycle

The current Board of Directors as well as much of the membership supports a potential Bylaw change that would see the Board structure amended to become a 9-member Board with all members being of the same stature opposed to the current 7 Officers & 16 Directors (23 Board Members).

This change will be presented to the membership for consideration at the 2022 AGM in June.

Our current Bylaws currently allow any interested person to express interest and submit a nomination package endorsed by any Minor Hockey Association within their zone of residence. The complete nomination package must be received by the Hockey Saskatchewan General Manager no later than February 28th.

Hockey Saskatchewan will conduct the normal elections as per Bylaws even though the Board structure very well may change in June. If the Bylaw amendment is passed at the June AGM the Board members at that time will be empowered to determine the formation of the new Board of nine individuals.



Nomination Package Checklist

Please submit a **complete** nomination package and use the following checklist to ensure you include all required components:

NOTE:

Information provided by you will **ONLY** be used for the intended purpose of facilitating the Hockey Saskatchewan Board of Directors nomination process. The information you provide may be shared with the appropriate electoral body (voters in your zone).

**** No nomination will be considered until a **complete** nomination package is received**

- _____ Signed Nomination Form
- _____ Endorsement form signed by any current Hockey Saskatchewan member and an MHA president
- _____ Resume & Credentials
- _____ Hockey/Volunteer Experience
- _____ Current Involvement with Hockey (include children if applicable)
- _____ Current Social Media Accounts
- _____ Signed Director's Role Description Acknowledgement
- _____ Current Criminal Record Check
- _____ Photo of yourself for inclusion in election/appointment process (optional)
- _____ Required signatures:
(Endorsing MHA President / Endorsing Hockey Saskatchewan Member/Nominee)



Board of Directors NOMINATION FORM

Recognizing the duties and responsibilities, I hereby agree to let my name stand for nomination to the Board of Directors of the Hockey Saskatchewan.

NAME OF NOMINEE: _____

ADDRESS: _____

POSTAL CODE: _____

ZONE: _____

EMAIL: _____

PHONE: _____ **(C):** _____

OCCUPATION: _____

SIGNATURE OF NOMINEE: _____



SIGNED NOMINATION ENDORSEMENTS

MINOR HOCKEY ASSOCIATION _____

MHA PRESIDENT: _____

CITY/TOWN: _____

EMAIL: _____

PHONE: _____ (C) _____

MHA PRESIDENT/DESIGNATE **SIGNATURE:** _____

CURRENT HOCKEY SASKATCHEWAN MEMBER

Hockey Saskatchewan Member Name: _____

CITY/TOWN: _____

EMAIL: _____

PHONE: _____ (C) _____

Hockey Saskatchewan MEMBER ENDORSING NOMINEE **SIGNATURE:** _____



NOMINEE RESUME & CREDENTIALS:

*(Please use this page to enter your resume and any credentials you may currently have.
Alternatively, feel free to attach your resume separately with your submission)*



HOCKEY AND VOLUNTEER EXPERIENCE

(Please use this page to provide an overview of all relative hockey experience you have as well any experience that demonstrates your commitment to volunteerism)

Include any skills or experience you have to offer the Hockey Saskatchewan Board.



CURRENT INVOLVEMENT WITH HOCKEY *(include children if applicable)*

Please list any roles you currently have within the game of hockey including but not limited to:

- Parent of player
- Coaching
- Officiating
- Team/League/Minor Association(s)
- Scouting
- Instructor

CURRENT SOCIAL MEDIA ACCOUNTS

Please list **any** social media accounts you own or author to – on any platform:

Facebook: _____

Twitter: _____

Instagram: _____



Hockey Saskatchewan ZONE DIRECTOR'S ROLE – OVERVIEW

***** Please read & understand each of the following statements *****

- Important dates** – Nominations are due to the General Manager at Hockey Saskatchewan by Feb 28th. The names and nomination submission of the valid nominees will be provided to the eligible members of their zone at their respective Spring zone meetings for a vote.

- Zone meetings/election** – There are roughly 10 virtual zone meetings each hockey season. There is the potential of an election for a zone director at each spring zone meeting as the two-year terms for directors begin on alternate years. **If there are no nominees and a vacancy occurs, the existing Board of Directors may recruit and appoint a zone director at any time.**

- Board/Committee Meetings:** There are typically four (4) Board meetings and additional Committee meetings during the year. The number of Committee meetings and timing are dependent on the requirements of the season.

- Fiduciary Responsibility:** Represent the best interest of the province, not individuals or any one specific Minor Association.

- Conflict of Interest:** All directors of the Hockey Saskatchewan are expected to conduct themselves in a manner that will prevent both a conflict of interest and an **appearance of a conflict of interest**. Directors should not place themselves in a position of obligation to any person who could gain any special treatment from Hockey Saskatchewan. Directors should not have a monetary or other interest that could conflict or appear to conflict in any manner with the discharge of their duties and responsibilities as a director of Hockey Saskatchewan. ***(Copies of the Regulation and Bylaws, Policies, and the Board of Directors Practices and Procedures Manual are available from Hockey Saskatchewan.)***

- Criminal Record Check and Vulnerable Sector Check** – These **must** be completed and accompany this application form (within the last 6 months). CRC's need to be renewed every 3 years if elected.

- Hockey Saskatchewan Code of Conduct Agreement** – Each member of the Board of Directors must read, understand and sign in acknowledgement - the general code of conduct policy of Hockey Saskatchewan.



HOCKEY SASKATCHEWAN ZONE DIRECTOR'S ROLE DESCRIPTION

Successful candidates will receive an orientation to the Hockey Saskatchewan Board of Directors at the appropriate time. Following is some descriptors of what the role typically includes

The Board of Directors of the Hockey Saskatchewan currently consists of:

Seven (7) Officers

Sixteen (16) Zone Directors

(Eligible Zone Directors are elected to the Officers positions at the appropriate times)

Term: Directors are elected for a 2-year term or appointed until the next election cycle.

Meetings: 4 Board meetings are held per year – close to Nov. long weekend, early in Jan., middle of April, later part of June (Weekends - start Saturday morning, end by Sunday at noon.)

Committees: Usually appointed to 1 or 2 committees and/or subcommittees which meet at least once a year and/or have conference calls as required. In the case of the Registration Committee there are significantly more (+10) conference calls once a week starting in August.

Current Standing Committees

Registration

Governance

Minor/Female Development

Officials

Awards/Recognition

Appeals

Code of Conduct

Sask First – Directors should plan to attend one or more of the program's events.

Male U15, Male U18, Female U16, Female U18

Provincials – The general manager develops the provincial draws and gains Board approval at the January Board meeting. Directors **may** be involved with coordinating and administering the Hockey Saskatchewan provincials and **must** be available to support presentations at the conclusions of all Provincial draws.



Hockey Saskatchewan ZONE DIRECTORS SHALL:

- Attend all Board of Directors Meetings and scheduled Zone meetings.
- Contribute towards the liaison of hockey in the zone they represent and to bring forth feedback and recommendations to the Board of Directors. This representation does NOT only include your local community or minor association rather the entire zone.
- Contribute to the ongoing growth and betterment of Hockey Saskatchewan and promote its Vision and Mission through initiatives and activities within the association.
- Review, amend and approve recommendations from the Officers in all areas of policy formation, governance and program development for the association.
- Support the operations of the association in the following ways;
 - Liaise with leagues that are within the Zone they reside
 - Shall support all Hockey Saskatchewan Provincial Playoff Coordination
 - Shall support all Hockey Saskatchewan Sask First Programming efforts
 - Promote all aspects of the Hockey Saskatchewan Vision, Mission, goal areas
 - Promote and support all programs & services.

The Hockey Saskatchewan Board Orientation details the divisions and operations of the association. Board members represent Hockey Saskatchewan **at all times**, however when doing so in an **official capacity** they can be reimbursed for their expenses in accordance with the association's policies.

The Directors collectively represent the membership of Hockey Saskatchewan and the interests of its associated entities and are charged with the fiduciary responsibilities of exercising visionary leadership, establishing values and goals, setting policies and procedures, supporting the employees and volunteers of the association and respecting them as partners in advancing the mission of Hockey Saskatchewan.

NOMINEE SIGNATURE acknowledging all information presented within this nomination package:

X _____

Date: _____